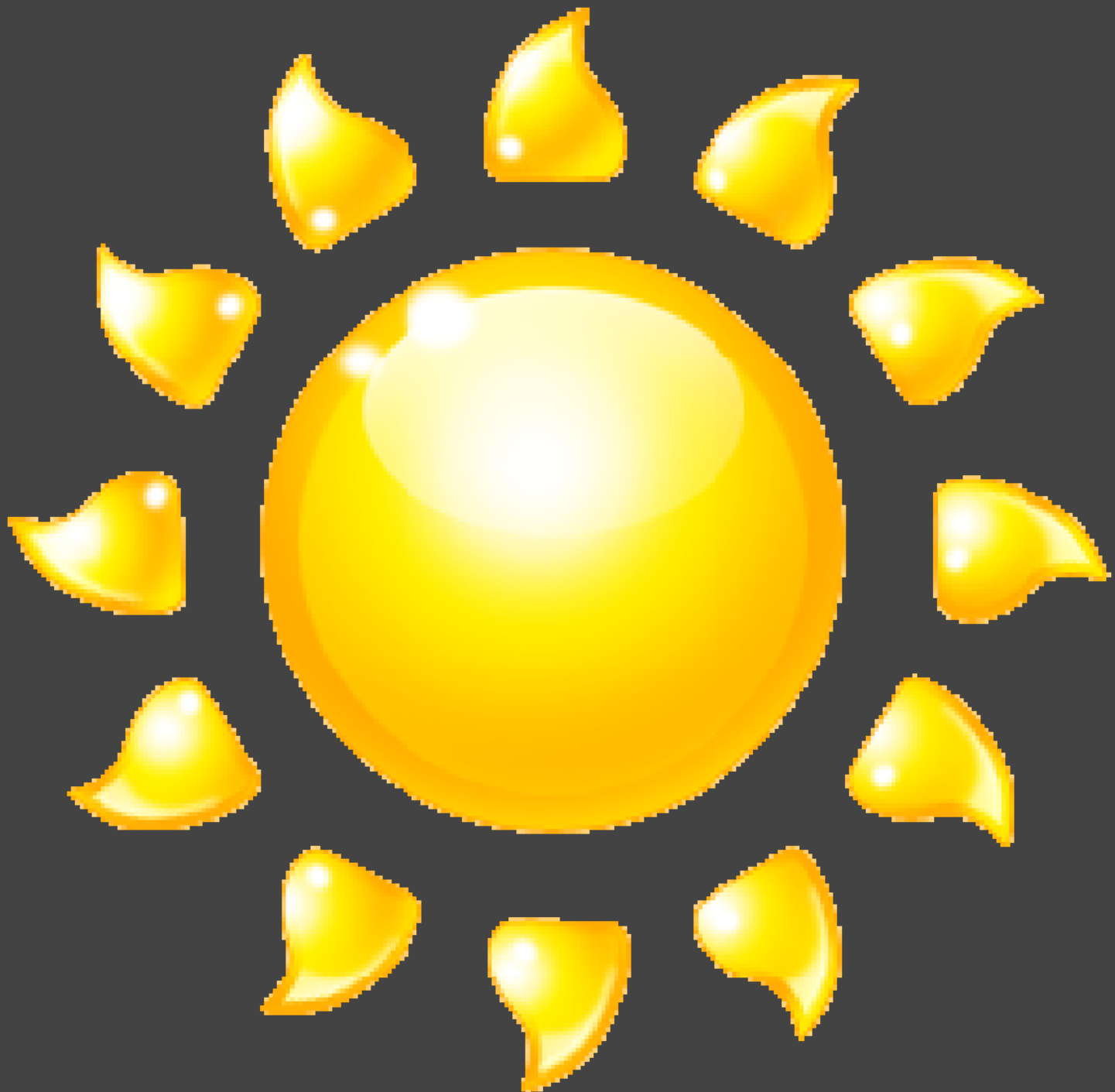




PORTICO



Trustworthy Repositories Audit & Certification: Criteria and Checklist



preservation repository CRL specifications certification
criteria RLG Programs OCLC audit digital object management
NARA trustworthy metadata preservation repository
CRL specifications certification criteria RLG Programs
OCLC audit digital object management NARA trustwor-
thy metadata preservation repository CRL specifications
certification criteria RLG Programs OCLC audit digital
object management NARA trustworthy metadata preser-
vation repository CRL specifications certification criteria
RLG Programs OCLC audit digital object management NARA
trustworthy metadata preservation repository CRL
specifications certification criteria RLG Programs OCLC au-
dit digital object management NARA trustworthy meta-
data

Contents:

Introduction

Establishing Audit and Certification Criteria
Towards an International Audit & Certification Process

Using this Checklist for Audit & Certification

Applicability of Criteria
Relevant Standards, Best Practices & Controls
Terminology

Audit and Certification Criteria

Organizational Infrastructure
Digital Object Management
Technologies, Technical Infrastructure & Security

Audit Checklist

Glossary

Appendices

Version 1.0
February 2007

Trustworthy Repositories
Audit & Certification:
Criteria and Checklist



Contents:

Introduction

Establishing Audit and Certification Criteria
Towards an International Audit & Certification Process

Using this Checklist for Audit & Certification

Applicability of Criteria
Relevant Standards, Best Practices & Controls
Terminology

Audit and Certification Criteria

Organizational Infrastructure
Digital Object Management
Technologies, Technical Infrastructure & Security

Audit Checklist

Glossary

Appendices

Version 1.0
February 2007

months

9

day site visit

1

binders

5

pages

1,225

months



day site visits

binders

pages 1,225



CRL has assigned Portico the following levels of certification (the numeric rating is based on a scale of 1 through 5, with 5 being the highest level, and 1 being the minimum certifiable level):

Category	Portico Score
Organizational Infrastructure	3
Digital Object Management	4
Technologies, Technical Infrastructure, Security	4





PORTICO

Amy Kirchhoff

Archive Service Product Manager

609-986-2218

Amy.Kirchhoff@portico.org

www.portico.org