

# Dance Heritage Coalition's Dance Preservation and Digitization Project (DPDP)

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Kat Bell (@katkimbell)  
Project Director, Dance Heritage Coalition

# DHC Mission

To document,  
preserve, and  
create access to  
the dance legacy of  
the United States.



Daniel Nagrin in his work *Not Him But Me*, 1965.  
Oleaga Photography. Daniel Nagrin Collection, Music  
Division, Library of Congress, Washington, D.C.

# DPDP

- Moving Image Digitization (DigiHubs)
- Long-Term preservation storage of moving image digital files
- Password-protected, IP-restricted access point (Secure Media Network)
- Moving image records (National Union Catalog of Moving Images) and metadata

The Andrew W. Mellon Foundation



# DigiHubs Microservices

- Capture as 10-bit uncompressed
- Convert files to lossless, mezzanine and access file formats
- Generate checksums for testing file integrity
- Generate technical metadata about the files
- Upload access files to [archive.danceheritage.org](https://archive.danceheritage.org)
- Create PBCore records to catalog the content
- Migrate lossless preservation files to LTO tape

Technical Consultants:

Dave Rice +   
BAY AREA VIDEO COALITION

# “Secure Media Network”

What do we do about copyright? <http://bit.ly/1pEYJcC>

A screenshot of the Secure Media Network website. The header includes the 'DANCE HERITAGE COALITION' logo and the text 'Secure Media Network' and 'An alliance of major dance collections, formed to document and preserve America's dance.' Below the header is a navigation bar with 'HOME' and 'Not logged in (Log in)'. The main content area is divided into two columns. The left column is titled 'Search / Browse' and contains a search box with a magnifying glass icon and a list of search criteria: 'Choose fields...', 'Depicted Work', 'Subject', 'Genre', 'Location', 'Dancer', 'Choreographer', and 'Collection'. The right column is titled 'Assets' and shows a list of records. At the top of the assets list, it says 'SHOWING RECORDS 1-20 OF 28061' and 'PREVIOUS 1 2 3 4 5 6 7 8 9 ... 1403 1404 NEXT >'. The list includes:

- DHC0845** [VIEW](#) [XML](#)  
92nd Street Y: Friday's at Noon - March 17, 1989  
DHC0845 (VHS)
- DHC0844** [VIEW](#) [XML](#)  
92nd Street Y: Dance Department Performance - November 11, 1988  
DHC0844 (VHS)
- DHC0837** [VIEW](#) [XML](#)  
Tonio Guerra: \*Snip, Rip, Rumble\*  
DHC0837 (VHS)
- DHC1011** [VIEW](#) [XML](#)  
Young Ballet Dancers from Jaoan: Friday, Jan. 5, 1990  
6cd95965-5e99-49d9-9e20-cbbe74042b8d (image/jpeg)  
DHC1011.mp4 (video/mp4)
- DHC1010** [VIEW](#) [XML](#)  
Fridays at Noon: July 21, 1989  
77273f2d-cf72-4f99-ad38-ea6ca4d9143c (image/jpeg)  
DHC1010.mp4 (video/mp4)

# Where do our video materials come from?

- DHC Member repositories
- Content Creators, Stewards, “Living Archives”  
Dance Companies, choreographers, foundations

Many items will never be given to a traditional repository (this doesn't discount the importance of content)

# Why the DigiHub model?

- TRUST: we are more successful working one-on-one
- Curation Issues: lack of inventory, metadata, & time
- Our constituents unlikely/unprepared to work with vendors
- White paper by Dawn Schmitz, digital programs archivist at UNC Charlotte, soon to be available on benefits of DigiHub model



# “Tools” we offer the dance community

- Artist’s Legacy Toolkit
  - Audiovisual Digitization: Meeting Best Practices
  - AV Metadata Template
- Dance Company/Organization Assessments and Inventories
  - Examples: Lar Lubovitch Dance Company and Mark Morris Dance Group



# Artist's Legacy Toolkit

Identify

Organize

Preserve

Access

Resources

Copyright

Digital Files

## What Gets Archived?

Not everything in your files needs to become part of your archive. However, some items you may not want to keep could be fascinating and important to researchers.



**What should I be looking for?** Most of your files will fall into the content categories as shown in the tool below. If you are just now developing a system, these categories can help you separate your files. If you are later in your career, see if you can locate these types of records in your files. Are you missing any documentation?

[View Legacy Tool - Types of Archival Materials](#)

These materials may be in a variety of formats that require different storage situations. Use this tool to see what formats are in your collection and continue on to the **Preserve** section (above) to view how best to care for different formats.

[View Legacy Tool - Archival Formats](#)

## Choose What YOU Want to Save

Ask yourself the following questions when deciding what is important for your archive:  
(Note - a positive answer indicates the need to save the materials)

- Would loss of the item decrease understanding of your work, company, or organization?
- Could the item be of interest to a researcher or beneficial to future generations?



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**Why is video preservation important?**

**How do you preserve video?**

**What steps can I take to begin a video preservation project?**

# Audiovisual Digitization: Meeting Best Practices

Planning to digitize your audiovisual materials?

Don't just take them to any corner vendor! Follow these steps to meet best practices for an AV digitization project.

<http://bit.ly/1stFR64> (PDF)

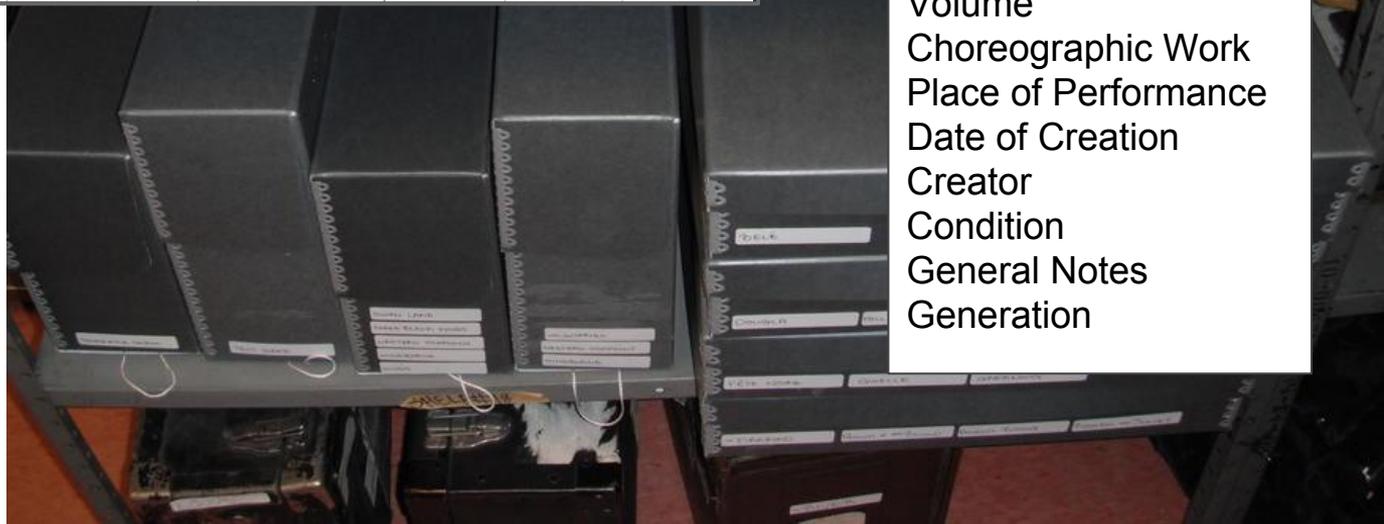


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	A	B	C	D	E	F	G	H	I
1	<b>Audiovisual Materials</b>								
2	<b>Company/ Organization/ Performing Entity</b>	<b>Location</b>	<b>Unique #</b>	<b>Title of Item</b>	<b>Material Type/Format</b>	<b>Choreographic work</b>	<b>Title of Music</b>	<b>Place of Performanc e or Recording</b>	<b>Date of Creation</b>
3	DTH	Media Room, Box 7	DVD_1- 10	Dance ABC	DVD	Dance ABC		Organization HQ, Studio Z, Washington, DC	2005/06
4	DTH junior ensemble	Archive Room	C-10	Master Class with John Gray	VHS				1992/02/14
5	DTH	Hard Drive 2	DD_1001	Mountain	.MOV	Mountain		XYZ Theater, Annapolis, MD	2013/01/18
6	DTH	Archive Room	MD_1001. 1	<u>Firebird and Adagio</u>	VHS	<u>Firebird and Adagio</u>			1995/12/08

## AV METADATA TEMPLATE: VIDEO METADATA FIELDS

Location  
 Unique ID  
 Title of Item  
 Material Type/Format  
 Volume  
 Choreographic Work  
 Place of Performance  
 Date of Creation  
 Creator  
 Condition  
 General Notes  
 Generation



A	B	C	D
Unique number (Vid#)	Tape ID # (label and in catalog)	Location (in LLDC office space)	Title of Item (from label)
_0007	a1976copy00001976	Case A, Shelf 1	Walnut Street 1976 / Avalanche / Session / Air / State / Zig Zag
_0008 - _0008.1	a1976dvddubmaster08082006-1 ; a1976dvddubmaster08082006-2	"LARCAT A,B" box (Case D, Shelf 15)	Avalanche / Performed in studio for NOS TV, The Net on March 21, 1976
_0008.2 - _0008.4	a1976copy08082006-1 ; a1976copy08082006-2 ; a1976copy08082006-3	"LARCAT A,B" box (Case D, Shelf 15)	Avalanche / Performed in studio for NOS TV, The Net on March 21, 1976
_0009	a1981copy00001981	Case A, Shelf 1	American Gesture (July 4, 1981) / Jacob's Pillow, Mass
_0009.1 - _0009.2	a1981copy07041981 (2 copies)	Case A, Shelf 1	American Gesture / Performed July 4, 1981 at Jacob's MASS / 2 shots
_0010	a1991copy00000000-2	Case A, Shelf 1	Work in progress - American Gesture / August 21, 1991 Center Commission / Music: Carles Ives
_0010.1	a1991copy00000000-3	Case A, Shelf 1	Work in progress - American Gesture / 8-21-91 LLDC S

## VIDEO METADATA FIELDS

- Unique ID
- Tape ID
- Format
- Volume
- Generation
- Standard
- Brand
- Piece
- Place of Performance
- Date of Performance
- Date of Item Creation
- Running Time
- Manufacturer's Length of Tape
- Dancers
- Videographer
- Lighting Design
- Scenic Design
- Music
- Producer
- Copyright Holder
- Rights Issues
- Condition
- Relationships
- Notes

Manufacturer's Length of Tape	Date of Item Creation (yyyy-mm-dd)	Condition	Preservation Actions	Technical Notes	Content Type	Work(s)	Shot	Location Recorded	Date Recorded (yyyy-mm-dd)
60	(check bin	Good	migrated		Performance (MMDG)	Barstow, Zenka, Brummagem Dad' Chart, C			(1980-
60		Good	migrated		Performance (MMDG)	I Love You Dearly, Gloria, Ten Suggetions			(1981-
20		Good	migrated		Performance (MMDG)	Castor and Pollux			(1981-
60		Good	migrated		Performance (MMDG)	Songs That Tell a Story, Pantoum, Canonic		rtmare Song Jr. H	(1982-
20		Good	migrated		Performance (MMDG)	Mevevi Dervish		Jacob's Pillow	(1982-
30		Good	migrated		Performance (MMDG)	Not Goodbye, Etude Modernes/jr, high			(1981-
20		Good	migrated		Performance (MMDG)	Songs That Tell a Story			(1982-
60		Good	migrated		Performance (MMDG)	Celestial Greetings, Deck of Cards, Caryatic			(1983-
30		Good	migrated		Performance (MMDG)	Canonic 3/4 Studies			(1982-
30		Good	migrated		Performance (MMDG)	Love, You Have Won			(1987-
60		Good	migrated		Performance (MMDG)	Gloria		New Wave Festi	(1984-
		Good	migrated		Performance (MMDG)	Rangasayee, Championship Wrestling After		New Wave Festi	(1985-
		Good	migrated		Performance (MMDG)	I Love you Dearly, Handel Choruses, My Par			(1984-
		Good	migrated		Performance (MMDG)	Love, You Have Won; Minute and Allegro in		air, Marble Halls	(1984-
		Good	migrated		Performance (MMDG)	Retreat from Madrid, Frisson, Lovey			(1985-
		Good	migrated		Performance (MMDG)				(1985-
60		Good	migrated		Studio Rehearsal (MMDG)				(1985-
90		Good	migrated		Performance (MMDG)			Jacob's Pillow	(1985-
60		Good	migrated		Performance (MMDG)				(1986-
60		Good	migrated		Performance (MMDG)				(1986-
90		Good	migrated		Performance (MMDG)				(1986-
90		Good	migrated		Performance (MMDG)			Jacob's Pillow	(1986-
60		Good	migrated		Performance (MMDG)				(1987-
20		Good	migrated		Performance (MMDG)				(1987-

## VIDEO METADATA FIELDS

Unique ID  
 Location  
 Title (from label)  
 Designer  
 Full Item Annotations  
 Fabrication  
 Format  
 Standard  
 Brand  
 Running Time  
 Recording Speed  
 Manufacturer's Length  
 Date of Item Creation  
 Condition  
 Preservation Actions  
 Content Type  
 Works  
 Shot  
 Location Recorded  
 Date Recorded  
 Cast  
 Interviewer  
 Interviewee  
 Videographer  
 Lighting Designer

Lighting Designer  
 Scenic Designer  
 Costume  
 Costume  
 Music Type  
 Composer  
 Conductor  
 Musical Performers  
 Producer  
 Other Contributor  
 Company Notes  
 Copyright Holder  
 Rights: Content  
 Rights: Recording  
 Rights: Other  
 # of Duplicates  
 Relationships  
 Generation  
 Location of Master  
 Record Updated  
 Updated By  
 Reliability  
 Cataloging Notes

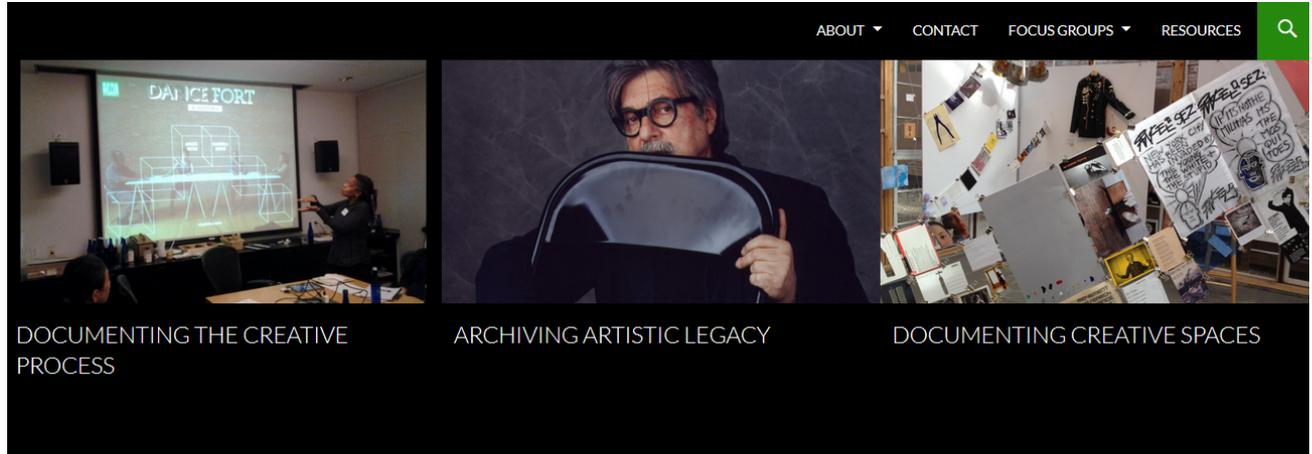


# Artist-Driven Archives

Screenshot by Kat Bell.  
June 6, 2014. <http://artistdrivenarchives.wordpress.com/>.

## blog

This project was made possible in part by the Institute of Museum and Library Services.



## PLANNING ARTIST-DRIVEN ARCHIVES

© DECEMBER 3, 2013 [LEAVE A COMMENT](#)

“Planning Artist-Driven Archives” addresses the dance field’s need for a new vision of how its heritage can be preserved through the involvement of artists in developing their own models to document their legacies and creative processes. The concept of artist-driven

access archive around an artists body  
best careers cataloging change choreographic collaborative collective creating  
connections creating creative dance dancers  
different digital document idea generation  
getting going happened help history idea important informed  
interested learning library live looking lot making  
materials moment museum notes one people  
performance person piece point presentation  
process project questions really record  
research room sharing someone something space started  
talk things think together video wanted  
work

# Resources

- Artist's Legacy Toolkit: <http://bit.ly/1l1dF6J>
  - Best Practices Guide: <http://bit.ly/1stFR64>
- Inventory Templates: <http://bit.ly/1soRknD>

**Kat Bell** | [kbell@danceheritage.org](mailto:kbell@danceheritage.org)

**Rebecca Fraimow** | [rfraimow@danceheritage.org](mailto:rfraimow@danceheritage.org)

**Contact us if you have any questions!**



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